



Meeting (No) **Market & Town Hall Committee (5)**
Time & Date **6.00pm Tuesday 13th February 2024**
Place **Neston Town Hall**
Document **Agenda**

The following members of Neston Town Council's Market & Town Hall Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 13th February 2024** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

Cllrs: S. Davies, T. Hardcastle, S. Hudspeth, S. Jones, P. Kynaston, B. Marple

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 7th February 2024

Zoë Dean
Locum Chief Officer
Neston Town Council

AGENDA		
PART 1: Items to be considered in the presence of the press and public		
52	Public Participation (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
53	Apologies for Absence	
	To receive and consider acceptance of reasons for absence, noting other absences.	
		Papers
54	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
55	Minutes of the Last Meeting	
	To accept and sign the minutes from the Market & Town Hall Committee meeting held on 21.11.23.	MTH5/55
56	Committee Budgets 2023/24	
	To receive the current committee budget and the current earmarked reserves report and decide if any adjustments are required.	MTH5/56
57	Finance	
a	To note the revenue from Town Hall room hire, Market Square hire and market rent to 31.01.24	MTH5/57a
b	To note the market Square fees from 01.11.23 to 31.01.24	MTH5/57b
c	To approve a breakdown of HRGO costs from 01.11.23 to 31.01.24.	MTH5/57c
58	Council Delivery Plan	
a	To receive the draft objectives for 2024	MTH5/58a
b	To agree M&TH objectives for 2024	
c	To consider the current status of the delivery plan categories within the remit of the M&TH Committee	MTH5/58c
d	To agree that monitoring of the delivery plan becomes a standing agenda item for all future scheduled M&TH meetings.	
59	Corporate Support and Facilities Officer's Report (including Exceptions and Officer Delegated Decisions)	
	To receive the Corporate Support and Facilities Officer's report.	MTH5/59
60	GRA & FRA	
	To receive the annual GRA & FRA undertaken by Terrain health & Safety on 28.11.23	MTH5/60
61	Winter Maintenance Risk Assessment	
	To approve the winter maintenance risk assessment	MTH5/61
62	Easter Market Budget	
	To approve and Easter market budget of a maximum of £150 from the 2023/24 budget 4140 Marketing & Promotion, and a further £750 maximum from the 2024/25 budget 4140 Marketing & Promotion	
63	HRGO rates from 1.4.24	

	To approve the increase in the HRGO pay rates as detailed in the report	MTH5/63
64	Pest Control Quotes	
a	To receive the report detailing quotes for preventive pest control	MTH5/64
b	To agree to appoint a new pest control company	
65	Gazebos	
	To receive the report detailing the insurance implications of buying back gazebos	MTH5/65
66	Gutter Repair	
a	To receive the report regarding the gutter repair, and to decide which repair option is preferable	MTH5/66
b	To approve the repair, from budget 4417 responsive maintenance, to be undertaken by the existing contractor, for continuity,	
67	Town Hall Lift Maintenance	
	To approve the work to the rear Town Hall disabled lift is carried out as detailed in the report	MTH5/67
68	Date of Next Meeting	
	To note that the next scheduled meeting will held be on 23.4.24 at 6pm.	